

BY-LAW AMENDMENT  
Of  
Little Elk Lake Improvement Association

**Article I. Name**

Section 1.01 The name of this organization shall be the Little Elk Lake Improvement Association

**Article II. Purpose**

Section 2.01 The Association shall promote and maintain the environment, economic, and recreational protection of the Little Elk Lake and vicinity.

Section 2.02 The Association shall work in conjunction with federal, state and local agencies; public and private, to maintain the quality of the lake.

Section 2.03 The Association may develop a program for the promotion of stocking fish in Little Elk Lake.

Section 2.04 The Association may provide educational resources relating to the protection and quality of the Little Elk Lake, as well as the watershed area and its wildlife.

Section 2.05 The Association shall inform the general membership of civil concerns relating to the purposes of the Association.

Section 2.06 The Association shall be a non-profit, non-stock organization.

**Article III. Membership**

Section 3.01 Membership in the Association shall be open to all permanent and temporary residents and property owners on or adjacent to the Little Elk Lake who share a concern for the purposes of the Association.

**Article IV. Dues**

Section 4.01 Annual dues shall be \$50.00 for general membership per household

Section 4.02 Annual dues shall be payable at the April or June meeting of the current fiscal year to remain a voting member in good standing with the association.

Section 4.03 The fiscal year shall be from January 1 to December 31<sup>st</sup>

## **Article V. Officers**

Section 5.01 The officers of the Association shall consist of President, Vice-President, Secretary, Treasurer, and four (4) directors.

### Section 5.02 Duties

- (a) The President shall preside at all Regular, Board, and special meetings of the Association and shall represent the Association at all official functions.
- (b) The Vice-President shall, in the absence of the President, fulfill the duties of the President. The Vice-President shall fulfill other duties as designated by the President, the Board, or the general membership.
- (c) The Secretary shall record and maintain minutes of all regular, Board and special meetings of the Association and shall manage all routine correspondence of the Association.
- (d) The Treasurer shall maintain all revenues of the Association and disperse proposed budget expenditures designated by the officers, Board, or general membership.
- (e) The Directors shall fulfill all duties as directed by the President, Board, or general membership.

### Section 5.03 Term of Office

- (a) Officers and Directors shall service a term of two (2) years and shall be elected at the June meeting of the Association, by a simple majority.
- (b) The President, Secretary, and Two Directors shall be elected in odd years. The Vice-President, Treasurer, and opposite two Directors shall be elected in even years. Asso

Section 5.04 Vacancies: Vacant officer or Board positions may be filled by appointment by the Board without benefit of special election.

Section 5.05 The Board of Directors shall be the officers and the four (4) elected Directors. All Board members shall have one (1) vote each.

Section 5.06 Governing Powers: The Board of Directors shall have the powers and duties necessary or appropriate for the overall direction of the Little Elk Lake Improvement Association. They may engage in such acts and do such things as are not prohibited by these by-laws.

Section 5.07 At all the meetings of the board of Directors, sixty percent (60%) of all directors of record shall constitute a quorum for the transaction of all authorized business. The acts of the majority of the Board present at a meeting at which a quorum exists shall be the acts of the whole board, except where a larger number is required by law or these by-laws.

**Article VI. Meetings**

Section 6.01 The Association shall meet bi-monthly in April, June, August, and October.

Section 6.02 The Board shall meet during all months of the year and conduct a business meeting, as necessary. The time and place shall be at the discretion of the board.

Section 6.03 Special meetings may be called at the discretion of the board, or the request of the simple majority of the general membership.

**Article VII. Voting and Quorum**

Section 7.01 Each paid household member in good standing shall be entitled to one (1) vote.

Section 7.02 Proxy votes, in writing or pre-authorized, shall be allowed.

Section 7.03 A quorum shall consist of twenty-five percent (25%) of the general membership in attendance and voting, including proxy votes.

**Article VIII. Parliamentary Procedure**

Section 8.01 All meetings of the Association and the Board shall be conducted in accordance with Roberts Rule of Order, unless otherwise specified by these by-laws.

**Article IX. Suspension of By-Laws**

Section 9.01 A two-thirds (2/3) vote of the majority, present and voting, for emergency situations only may suspend these By-Laws.

**Article X. Amendments to the By-laws**

Section 10.01 These By-laws may be amended at any meeting of the Association, provided that written notice is given to the general membership at least (15) days in advance of the meeting at which the action is to be taken.

These By-laws were previously amended at the October 19<sup>th</sup>, 2002 General Membership Meeting.

